HUD/AFGE – INTERIM AGREEMENT
NEW CORE TRAINING FOR RELEASE 1

1. The parties, U.S. Department of Housing and Urban Development and the American Federation of Government Employees National Council of HUD Locals 222, agree through their respective Chief Negotiators, that, prior to negotiating the impact and implementation of the Concur (CGE) Travel and Relocation System, training can commence on July 28, 2014. The Office of the Chief Financial Officer is permitted to do training sessions which are designed to help prepare HUD personnel to use the Concur (CGE) Travel and Relocation System.

2. The Concur training will be available to all HUD employees who may travel, employees who have responsibility for arranging travel on behalf of other travelers, or who may be responsible for reviewing travel documents.

3. Training will be sufficient for employees to become proficient in using the Concur Travel and Relocation System. Additional training, follow-up, and refresher instruction will be available upon request. A version of web-based training/instructions will be available on demand as interactive simulation, as well as on-line user guides for those employees unable to participate on scheduled dates/time.

4. The training will comply with the Americans with Disabilities Act, the Rehabilitation Act of 1973, and the Religious Freedom Restoration Act.

5. Leave, training, reasonable accommodations, and work schedules previously approved will not be rescinded as a result of Concur training.

6. There shall be no adverse impact to any employee as a result of implementing the Concur training, nor based on employee participation in the training. There shall be no adverse impact to any employee based on non-participation in Concur training barring a management directive to attend or participate in such training.

7. Provision of training related to the Concur Travel and Relocation System will comply with the requirements of the present and any succeeding Agreement.

8. This agreement does not preclude or limit any future agreements related to the implementation of the Concur Travel and Relocation System or to training related to that system.

9. The Department will ensure that each employee is notified by e-mail about local and online Concur training in advance of any training scheduled in the employee's general geographic area. The Department will also provide information on HUD@Work about online user guides and web-based training/instructions available on demand as interactive simulation.

10. The terms of this agreement shall be incorporated into the final Concur Travel and Relocation System Supplement.

For Management:

Sharon Jackson 7/15/14

Sharon Jackson — Date
Chief Negotiator

For the Union:

Jerry Gross 7/15/2014

Jerry Gross — Date
Chief Negotiator