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**Sent:** Thursday, April 29, 2021 6:39 AM

**To:** (sent to 222 RVPs, names removed for posting to website)

**Subject:** UNION COURTESY NOTIFICATION - FHA CATALYST 4/30/21 Release

Good Morning,

This email serves as a Courtesy Notice to the Union of the implementation of 5 Releases (listed below) of FHA Catalyst. The releases are schedule for April 30, 2021. FHA Catalyst is a web-based platform and provides information for Mortgagees to prepare and submit case binders for endorsement electronically through FHA's platform.

### **Release**

1. Electronic Document Delivery (EDD) – Case Binder – New upload type of “Other” and new Location of “HQ” – This was a request made by SFH to add selections in the drop down boxes to improve organization of case binder submissions for OIG, FOIA, and other requests.
  - a) No staff impact.
2. EDD – Notifications/statuses to alert end users in the User Interface when uploaded files fail the virus scan.
  - a) No staff impact. This is a security requirement.
3. EDD – Display a hard stop to Lender if the file name of the file uploaded is > 255 characters.
  - a) No staff impact. This is to limit length of file names.
4. FHA Catalyst: Make Multifactor Authentication required when a new System Administrator is onboarded.
  - a) No staff impact. This is a security requirement.
5. FHA Catalyst: Duplicate rule: display warning when creating a new contact/user with an email that already exists in the system.
  - a) No staff impact. This is a user onboarding and authentication requirement.

Please note that Releases 1-3 apply to the Lenders only. Releases 4-5 have no impact to the employees, because they are related to IT and the system will do it.