



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D.C. 20410-3000

JUN 14 2004

OFFICE OF HUMAN RESOURCES - LABOR RELATIONS

MEMORANDUM FOR: Carolyn Federoff, President, National Council of HUD
Locals 222
FROM: *Priscilla Lewis*
Priscilla Lewis, Chief, Labor Relations Division, ARHRL
SUBJECT: Proposed Establishment of the Quality Assurance and the Program Support Divisions

In 2003 during the appropriation of HUD's budget, Congress mandated that HUD establish a new office within the Office of Public and Indian Housing (PIH). The new office is to consist of two divisions: Quality Assurance Division: and the Program Support Division. In accordance with Article 5, Section 4 of the HUD/AFGE Agreement, attached is the notification of the proposed establishment of the above-reference Divisions. We have attached a chart of the new proposed organization.

Please submit any proposals related to the impact of the implementation of the establishment of these new Divisions within 10 calendar days after receipt of this memorandum.

If you have any questions or concerns, please contact me at (202) 708-1492.

Attachment

cc: Edward Eitches, Chairperson, Headquarters
Perry Casper, Portland, Oregon
James Lee, Richmond, Virginia
Marinella Murillo, San Antonio, Texas
Lisa Lowery, Knoxville, Tennessee
Sherry Norton, Jacksonville, Florida



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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ASSISTANT SECRETARY FOR
ADMINISTRATION/CHIEF INFORMATION OFFICER

MAY 14 2004

MEMORANDUM FOR: The Secretary
FROM: Vicki H. Meadows; Assistant Secretary for Administration/Chief Information Officer, A
SUBJECT: ACTION--Proposed Establishment of the Quality Assurance and the Program Support Divisions

Attached for your review and approval is a request from the Office of Public and Indian Housing (PIH) to establish the Quality Assurance Division and the Program Support Division in the Office of Public Housing and Voucher Programs, Office of Voucher Programs. Also attached is a chart that reflects an overview of the proposed reorganization through the actions below.

STAFFING/ORGANIZATION

The Quality Assurance Division is being established pursuant to the Fiscal Year 2004 Omnibus Appropriations Act. The conference agreement established this division to ensure accurate and timely data regarding the expenditure of, and future project funding requirements for, the Section 8 Voucher Program. Specifically the following actions are being proposed:

- Under the DAS for Public Housing and Voucher Programs, Office of Voucher Programs:
 - Establish the Program Support Division
 - Establish the Quality Assurance Division
 - ◆ Establish Quality Assurance Team 1
 - ◆ Establish Quality Assurance Team 2

RESOURCE IMPACT

The Omnibus Appropriations Act included an additional 75 full-time equivalents (FTEs) for which Congress provided additional funding. In order to accommodate this legislation, PIH will be hiring 52 Quality Assurance Specialists and 10 Realty Specialists who will be out-stationed to various field offices. The remaining positions will be for Management Information Specialists, a Statistician and Quality Assurance Specialists in the Program Support Division. All 75 positions will be recruited competitively to the maximum extent possible.

REAP IMPLICATIONS

Congress has mandated this action. Thus, the 75 FTEs have been built into the allocation for Fiscal Year 2004.


DEPARTMENTAL CLEARANCES

All HUD officials consulted as part of the internal clearance process have concurred. The only outstanding issue is the need for union notification. That process will be initiated upon your approval of this request.

RECOMMENDATION

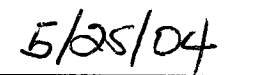
I recommend approval of the request for these organizational changes.

Attachments



Approved

Disapproved



Date

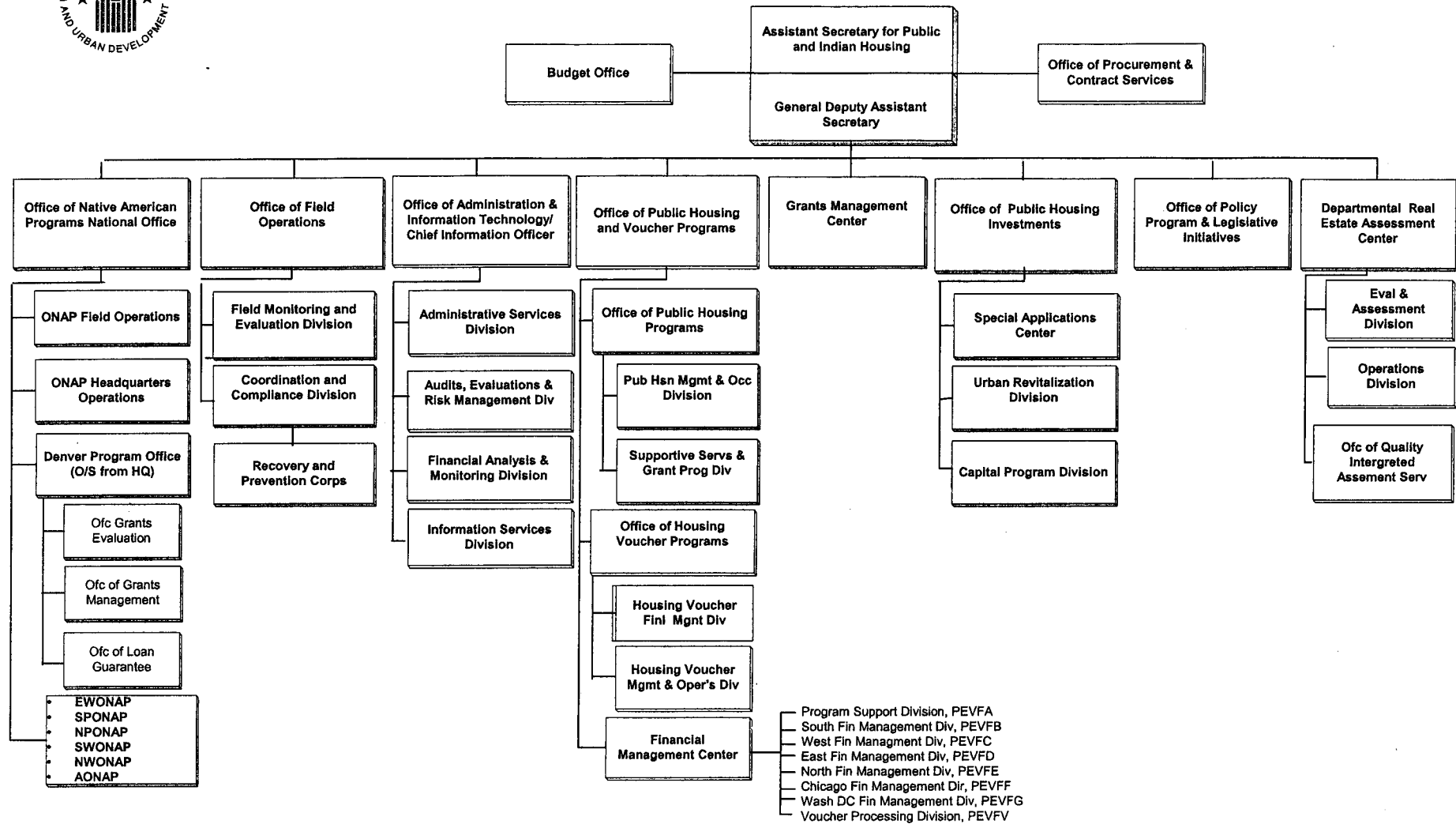
Overview of Proposed Reorganization of the Office of Public and Indian Housing

FROM	TO
N/A	Establish PIH, DASPVP, OVP, Program Support Division
N/A	Establish PIH, DASPVP, OVP, Quality Assurance Division (QAD)
N/A	Establish PIH, DASPVP, OVP, QAD, Quality Assurance Team 1
N/A	Establish PIH, DASPVP, OVP, QAD, Quality Assurance Team 2



OFFICE OF PUBLIC AND INDIAN HOUSING

CURRENT





OFFICE OF PUBLIC AND INDIAN HOUSING PROPOSED OFFICE OF PUBLIC HOUSING AND VOUCHER PROGRAMS

