

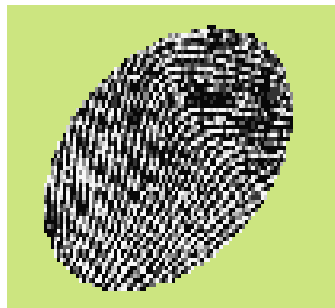


USAccess Program Overview & Process Walk -Though

Presentation for HUD, February 2, 2010

HSPD-12 Criteria for Judging Effective Credentialing

Sound Identity



- Based on sound criteria to verify an individual's identity

Fraud Resistant



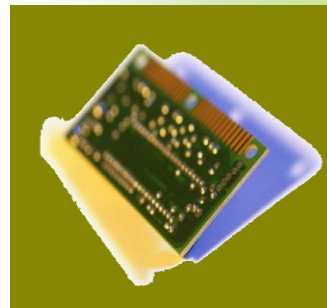
- Resistant to fraud, tampering, counterfeiting, and terrorist exploitations

Electronically Verified



- Able to rapidly verify a person's identity electronically

Identity Tokens



- Have identity tokens issued only by providers whose reliability has been established by an official accreditation process

Interoperability & Foreign Compatibility



- Provide interoperability across federal badge-based facilities and information systems
- Compatible with foreign government systems, implying the ability to ultimately achieve international interoperability

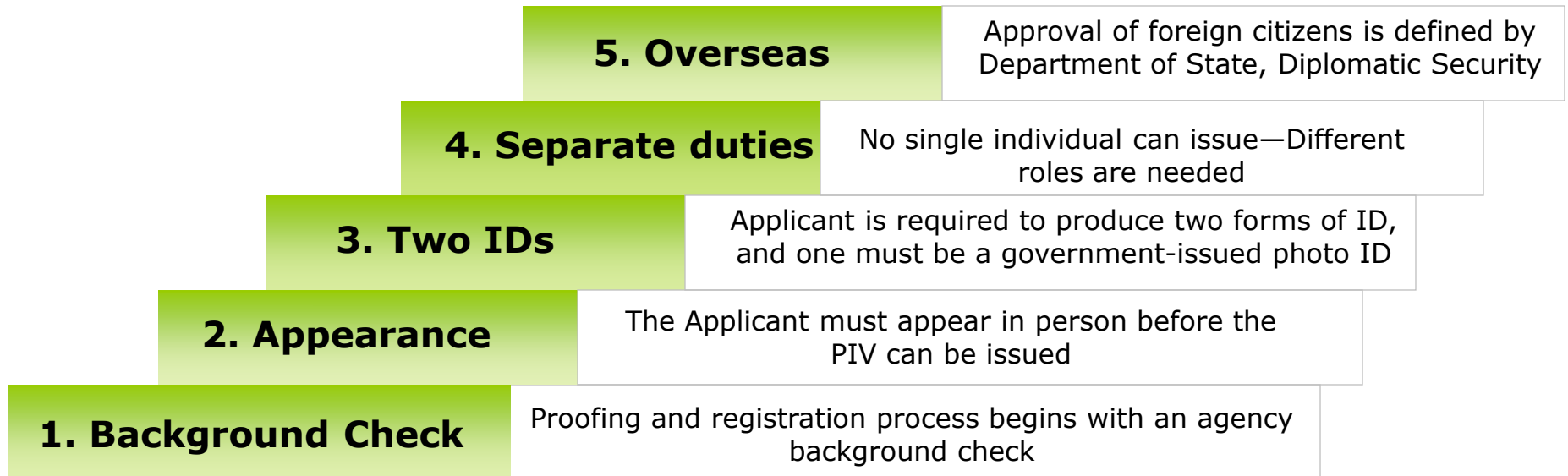


USAccess Meets FIPS 201 Control Objectives

- Issued credentials:

– True ID verified\authorized issuance	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
– Background investigation on record	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
– 2 IDs: 1 valid government issued	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
– Fraudulent IDs accepted	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
– Known terrorist	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
– Visual confirmation/verification	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
– Credential requested by proper authority	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
– Revocation process in place	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
– Single corrupt official can issue credentials	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
– Modified, duplicated, forged	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Identity Proofing and Registration Requirements



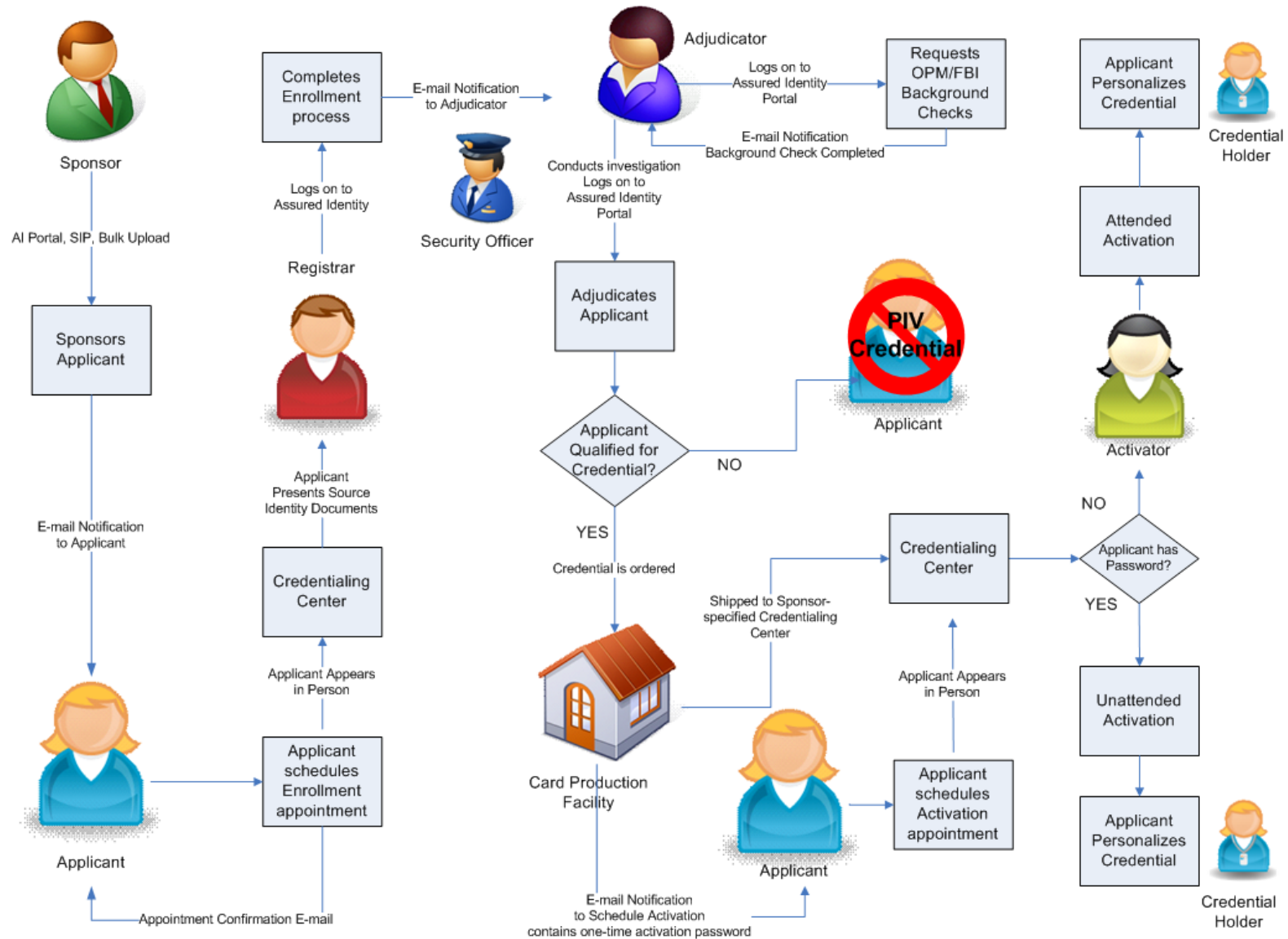


USAccess Roles

Role Based

- Roles created for function
- Access assigned to role
- Personnel assigned roles
- Separation of functions
- Roles can be scoped within an agency (that utilizes subagencies)

USAccess Credentialing Process and Roles



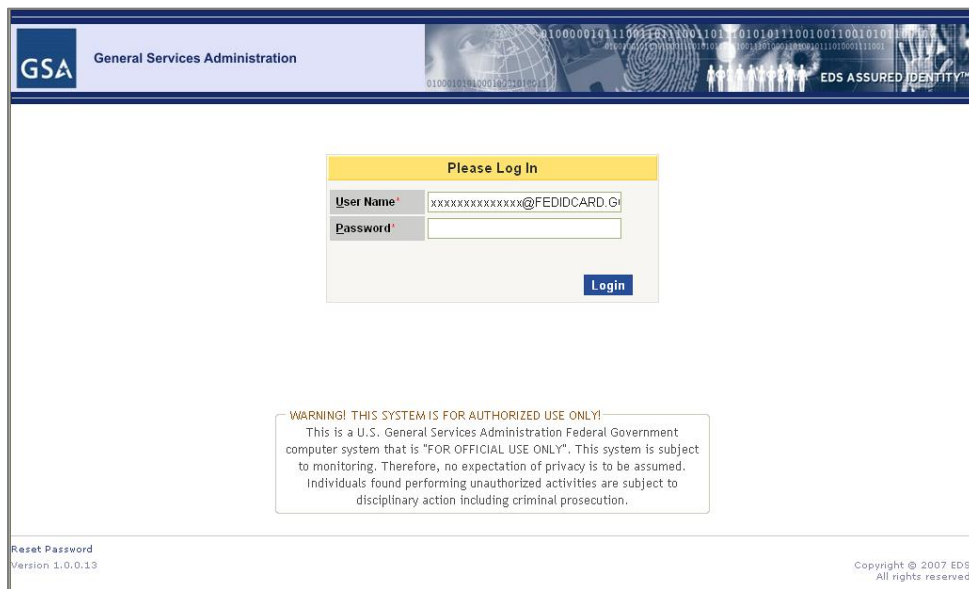


USAccess Credentialing Process

USAccess Credentialing Process

❖ Assured Identity Portal

- Sponsor, Security Officer, Adjudicator, Role Admin
- Log on with User Name and Password or USAccess Credential



The image shows the GSA General Services Administration login page. At the top, there is a header with the GSA logo and the text "General Services Administration". Below the header, there is a banner with a globe and the text "EDS ASSURED IDENTITY". In the center, there is a "Please Log In" box with fields for "User Name" and "Password". The "User Name" field contains the text "XXXXXXXXXXXX@FEDIDCARD.G". Below the "Password" field is a "Login" button. At the bottom of the page, there is a "Reset Password" link and the text "Version 1.0.0.13".

Please Log In

User Name* XXXXXXXXXXXXXXX@FEDIDCARD.G

Password*

Login

WARNING! THIS SYSTEM IS FOR AUTHORIZED USE ONLY!
This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY". This system is subject to monitoring. Therefore, no expectation of privacy is to be assumed. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

Reset Password
Version 1.0.0.13

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The image shows the ActivClient Login dialog box. It has a blue title bar with the text "ActivClient Login". Below the title bar, there is a banner with the text "Actividentity ActivClient". In the center, there is a text prompt "Please enter your PIN." followed by a "PIN" label and a text input field. At the bottom right, there are "OK" and "Cancel" buttons.

ActivClient Login

Actividentity
ActivClient

Please enter your PIN.

PIN

OK Cancel

USAccess Credentialing Process

❖ Role Administrator Role

- Assigns USAccess Roles

USAccess Credentialing Process

❖ Role Administrator Role – Assigns Roles

Role Assignment Home		
47000000006706@fed		
User	TESTSMITHS, MARY - 47000000006717@FEDIDCARD.GOV - GENERAL SERVICES ADMINISTRATION	
	Role	Role Scope
Assign Role	SYSTEM ROLE ADMIN	NONE
Assign Role	SYSTEM SECURITY OFFICER	NONE
Edit Scope	ACTIVATOR	NONE
Edit Scope	ADJUDICATOR	NONE
Edit Scope	AGENCY ROLE ADMIN	NONE
Edit Scope	AGENCY SECURITY OFFICER	NONE
Assign Role	PIV REGISTRAR	NONE
Edit Scope	REPORT VIEWER	NONE
Edit Scope	SPONSOR	GENERAL SERVICES ADMINISTRATION NO SUB-AGENCY
You cannot assign any other role but Activator if you want to assign the role of PIV Registrar.		
Back		


USAccess Credentialing Process


❖ Security Officer Role

- Validates documents marked for more validation by registrar
- Reviews and clears Duplicates
- Suspend, Reactivate, Terminate Credentials
- Reissue/Reprint/Renewal
- Record Credentials destroyed
- Batch Import

USAccess Credentialing Process

❖ Security Officer Role – Reviews/clears Duplicates; Batch Import

**General Services Administration**



ROLE: AGENCY SECURITY OFFICER - GENERAL SERVICES ADMINISTRATION

Applicant Search47000000081778@fedidcard.gov Log

Search by*

☒ Lastname ☐ Social Security No.

Lastname

~ or ~

Social Security No.

~ and ~

Birth Date

ID	Last Name	First Name	Birth Date	Social Security	Email	Status	
0000126138	DUPMORE	NGC	01/01/1980	xxx-xx-0101		REGISTERED	<input type="button" value="View Advanced"/>

Change Password?
Version 1.0.0.144

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USAccess Credentialing Process

❖ Security Officer Role – Document Validation

Security Officer Portal 47000000081778@

Search

Security Officer Utility Document Validation

Biographic Data Address Data Photo

Biographic Data

First Name * NGC

Middle Name * NMN

Last Name * DUPMORE

Suffix

Preferred Name

Birth Date * 1/1/1980

Social Security No. * xxx-xx-0101

Ethnicity ASIAN OR PACIFIC ISLANDER

Citizenship * UNITED STATES

Personal/Home Email

Other Email

Home Phone

Cell Phone

Document Icon Legend

- More Validation - Failed
- More Validation - Passed
- Valid - Passed
- Invalid - Passed
- Invalid - Failed
- More Validation - Not Authenticated
- Valid - Failed
- Valid - Not Authenticated
- Invalid - Not Authenticated

Document 1 Document 2

Document Image

Front Back

Birth Certificate

MORE VALIDATION REQUIRED

Document Information

Title BIRTH CERTIFICATE

Issuing Authority

State/Province NOT APPLICABLE

Number 353453

Expiration Date

☒ More Validation Required

Comments

USAccess Credentialing Process

❖ Security Officer Role

- Suspend, Reactivate, Terminate, Destroy
- Reissue/Reprint/Renewal

Security Officer Portal47000000081778@fedidcard.gov [Logo](#)

[Search](#)

[Security Officer Utility](#) [Document Validation](#)

[Card Actions](#) [Duplicate Check](#)

Card Actions

Request Card Reissue/Renewal	Send Request
Request Card Reprint	Send Request

FMS USERTWENTYTWO
1/1/1980

PIV Card Serial Nbr	PIV Card Status	Sponsor Agency	Suspend	Reactivate	Terminate	Destroyed
	ISSUANCE REQUESTED	GENERAL SERVICES ADMINISTRATION			Terminate	

[Change Password?](#)
Version 1.0.0.144

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USAccess Credentialing Process

❖ Sponsor – Sponsors Applicant

- Creates PIV record in USAccess system
- Enters Applicant's biographic data
- Enters Sponsorship (employment) data
- Enters Card Ship to and Card Pickup addresses
- Requests Reissue/Renewal and Reprints
- Resends Credential Delivered email
- Records credentials destroyed in the USAccess system

USAccess Credentialing Process

❖ Agency Sponsor Creates Applicant Record

- Biographic data

Edit Applicant 15000000012975@FEDIDCARD.GOV (Sponsor) Logout

Biographic Data Address Data Alias Information Save	Biographic Data			
	First Name *	TEST	Middle Name *	NMN
	Last Name *	MONUSERAA	Suffix	
	Preferred Name		Birth Date *	01/01/1980
	Social Security No. *	xxx-xx-8001	Ethnicity	ASIAN OR PACIFIC ISLANDER
	Citizenship *	UNITED STATES	Citizenship Status	US CITIZEN
	Personal Home Email		Other Email	
	Home Phone		Cell Phone	
	Next Cancel			

Change Password?
Version 1.0.0.49

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- Sponsorship info

ROLE: SPONSOR - GENERAL SERVICES ADMINISTRATION

Sponsor Applicant gsa.sponsor@dev.gsa.lab Logout

Sponsor Info Shipping Address Save	Sponsorship Information			
	Agency *	GENERAL SERVICES ADMINISTRATION	Sub-agency	GENERAL SERVICES ADMINISTRATION
	Employee Type *	EMPLOYEE	Employee Status *	ACTIVE
	Agency Rank		Employee ID	
	Contract Number		Work Email	testsmith@gsa.gov
	User Principal Name	<input checked="" type="radio"/> System Generated UPN <input type="radio"/> User Specified	Agency Person ID	
	Card Information			
	PIV Card Required	<input checked="" type="radio"/> Yes <input type="radio"/> No	Require Digital Signature and Encryption Certificates	<input checked="" type="radio"/> Yes <input type="radio"/> No
	Smart Card Type	STANDARD DUAL INTERFACE	PIV Card Type	FEDERAL EMPLOYEE
	Law Enforcement		Federal Emergency Response Official	<input type="radio"/> Yes <input checked="" type="radio"/> No
	Agency Role		Agency Text	
	Card Header	UNITED STATES GOVERNMENT		
	Next Cancel			

USAccess Credentialing Process

❖ Agency Sponsor Creates Applicant Record

- Card Address info

ROLE: SPONSOR - GENERAL SERVICES ADMINISTRATION

Sponsor Applicant gsa.sponsor@dev.gsa.lab Logout

Sponsor Info
Card Address Info
Save

Card Shipping Address

Shipping Method: FEDEX STANDARD

Select Address*
State: CALIFORNIA
Site: DOI - 16349 SHASTA DAM BLVD

Street Address 1: DOI/RECLAMATION
City: SHASTA LAKES
Zip Code: 96019

Street Address 2: 16349 SHASTA DAM BLVD
State: CA
Country: USA

Card Pickup Address (Agencies are responsible for distribution to this address.)

Use Same as Shipping: ☐ Yes ☒ No

Select Address
State: PUERTO RICO
Site: DOTRES - 7 TABONUCO STREET

Street Address 1: SAN PATRICIO OFFICE CENTER
City: GUAYNABO
Zip Code: 00968-3002

Street Address 2: 7 TABONUCO STREET, RM #712
State: PR
Country: USA

[Previous](#) [Next](#) [Cancel](#)

Change Password?
Version 1.0.0.117

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USAccess Credentialing Process


❖ Registrar Enrolls Applicant in the USAccess System

- Verifies IDs are acceptable forms of ID
- Verifies Applicant matches identity source documents
- Reviews Biographic data with Applicant
- Enters physical data
- Scans identity documents
- Takes photo
- Captures fingerprints (rolls and slaps)
- Verifies primary and secondary fingerprint templates
- Verifies the enrollment record is complete
- Saves and digitally signs the record

USAccess Credentialing Process

❖ Registrar Enrolls Applicant – Biographic Data Screen

 General Services Administration



Biographic Data

Agency

Sub-agency

Social Security No. *
xxx-xx-2121

Employee ID

First Name *
TOM

Preferred Name

Middle Name *
MIDDLE

Last Name *
JONES

Suffix

Birth Date *
1/ 1/1999

Gender *
MALE

Hair Color *
BROWN

Eye Color *
BLUE

Weight *
165

Height *
5 ft. 10 in.

Race *
AMERICAN INDIAN/ALASKAN NAT

Citizenship *
UNITED STATES

Employee Type

Employment Status

Personal / Home Email

Other Email

Phone Numbers
(Home) () _-_
(Cell) () _-_
Contract Number

Photo

Address History *

Add

Update

Delete

Start Date	End Date	Address	City	State	Zip Code	Country
1/1/0001	CURRENT	101 MAIN STREET	FAIRFAX	VIRGINIA	20155	UNITED STATES

Alias Information

Alias 1

Alias 2

Alias 3

First Name

Middle Name

Last Name

Place of Birth

Country

City

State

Alien Registration Number

Alien registration Number


☒ Digital Signature


Cancel

Next >

USAccess Credentialing Process

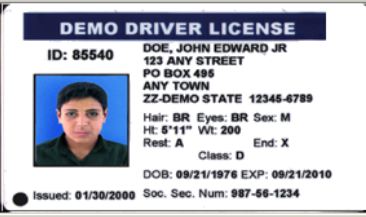
❖ Registrar Enrolls Applicant – Document Collection

 General Services Administration



Document 1 Image *

Front Back

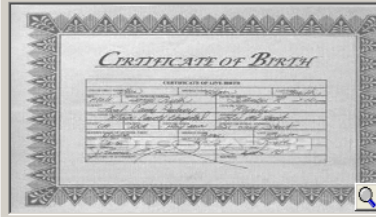


DEMO DRIVER LICENSE
ID: 85540
DOE, JOHN EDWARD JR
123 ANY STREET
PO BOX 485
ANY TOWN
ZZ-DEMO STATE 12345-6789
Hair: BR Eyes: BR Sex: M
Ht: 5'11" Wt: 200
Rest: A Class: D
DOB: 09/21/1976 EXP: 09/21/2010
Issued: 01/30/2000 Soc. Sec. Num: 987-66-1234

PASSED

Document 2 Image *

Front Back




CERTIFICATE OF BIRTH

NOT AUTHENTICATED

Document 3 Image

Front Back



NOT AUTHENTICATED

Document 1 Information

Title *
Issuing Authority
State/Province
Number *
Expiration Date

DRIVER'S LICENSE
UNITED STATES
VIRGINIA
ABC-123456
4/10/2011

☐ More Validation Required

Scan Clear

Document 2 Information

Title *
Issuing Authority
State/Province
Number *
Expiration Date

BIRTH CERTIFICATE
UNITED STATES
VIRGINIA
QWERTY123456

☐ More Validation Required

Scan Clear

Document 3 Information

Title *
Issuing Authority
State/Province
Number *
Expiration Date

☐ More Validation Required

Scan Clear

Additional Comments

Cancel

< Previous

Next >

USAccess Credentialing Process

❖ Registrar Enrolls Applicant – Document Collection

The screenshot displays the USAccess Credentialing Process interface. At the top, the GSA logo and "General Services Administration" are visible. To the right, there is a banner with binary code and the text "EDS ASSURED IDENTITY™". The main content area is titled "Photo" and contains two side-by-side image thumbnails: "Original Image" and "Optimized Image". The "Original Image" shows a woman in a room, while the "Optimized Image" is a cropped, high-quality portrait of the same woman against a blue background. Below the images, a text box states: "If the optimized image does not resemble the reference image to the right, click the eye locations on the original image and click 'Optimize Manually' to correct." Below this text are two buttons: "Capture" and "Optimize Manually". To the right of the "Optimize Manually" button is a small icon of a person's head and shoulders. At the bottom right of the interface, there are three buttons: "Cancel", "< Previous", and "Next >".

USAccess Credentialing Process

❖ Registrar Enrolls Applicant – Fingerprint Collection

GSA General Services Administration

EDS ASSURED IDENTITY™

Capture Window

Cancel Clear All Slaps Only

Fingerprint Selection

R Thumb Roll	R Index Roll	R Middle Roll	R Ring Roll	R Little Roll
100	80	100	100	60

L Thumb Roll	L Index Roll	L Middle Roll	L Ring Roll	L Little Roll
80	80	100	100	60

Left Slap Two Thumb Slap Right Slap

Segmented Left Fingerprints

Little	Ring	Middle	Index	Thumb
80	100	100	100	80

Segmented Right Fingerprints

Thumb	Index	Middle	Ring	Little
80	100	100	100	100

Cancel < Previous Next >

USAccess Credentialing Process

❖ Registrar Enrolls Applicant – Verify Fingerprint Templates

The screenshot displays the USAccess Registrar web interface. At the top, the GSA logo and 'General Services Administration' text are on the left, and a banner with 'EDS ASSURED IDENTITY™' and a fingerprint graphic is on the right. The main content area is divided into two columns. The left column has a yellow header 'Fingerprint Capture' and a large white box with the text 'Two Fingerprints Enrolled'. The right column has a yellow header 'Primary Fingerprint' and shows two hand icons with a mouse cursor over the left hand. Below the icons is the text 'Primary Finger Verified' and two buttons: 'Verify' and 'Cancel'. Below this is another yellow header 'Secondary Fingerprint' and two hand icons. Below the icons is the text 'Secondary Finger Verified' and two buttons: 'Verify' and 'Cancel'. At the bottom of the interface are three buttons: 'Cancel', '< Previous', and 'Next >'.

USAccess Credentialing Process

❖ Registrar Enrolls Applicant – Verify, Sign, Save Record

The screenshot displays the USAccess Registrar Enrollment interface. The header includes the GSA logo and the text "General Services Administration". The main content area is divided into several sections:

- Enrollee**: A table with fields for First Name, Middle Name, and Last Name, all containing the name "JONES".
- Registration Status**: A table with fields for Biographic Data Capture, Document Collection, Photo Capture, Fingerprint (10 Print) Capture, and Fingerprint Verification, all marked with checkmarks. The Enrollee Status is set to "REGISTERED".
- Enrollee Photo**: A photo of a woman with short brown hair.
- Expiration Date**: A dropdown menu set to "PENDING".
- Enrollment Status Comments**: A text area for comments.

An overlaid "ActivClient Login" dialog box is visible in the foreground, prompting the user to enter their PIN. The dialog includes a "PIN" input field and "OK" and "Cancel" buttons. The background interface also features a "Cancel" button, a "< Previous" button, and a "Save" button.

USAccess Credentialing Process

❖ Adjudicator Role

- Requests OPM/FBI background checks
- Conducts agency adjudication process
- Records background check and fingerprint check results in USAccess System
- Adjudicates Applicant in USAccess System

USAccess Credentialing Process

❖ Adjudicator – Submits OPM-FBI Background Check Request

 General Services Administration



ROLE: ADJUDICATOR - GENERAL SERVICES ADMINISTRATION

Adjudication89001000113610@FEDIDCARD.GOV Logout

Name:GSA -EIGHT, CR

Birth Date:1/1/1980

SSN:111111158

Place of Birth:HERNDON, CT

Aliases:

Record Background Check ResultsSubmit OPM-FBI Background Check Request


SOI/SON/OPAC-ALCFEDERAL EMPLOYEES - DP SITES (DN00, 01AL, 990000)

Transaction TypeFEDERAL AGENCY NO CHARGE

Case NumberFEDERAL AGENCY NO CHARGE
FEDERAL AGENCY USER FEE
NON-FEDERAL USER FEE


Comments
TESTING


SubmitCancel

 Digital Signature

USAccess Credentialing Process

❖ Adjudicator – Records Adjudication Decision

**General Services Administration**



ROLE: ADJUDICATOR - GENERAL SERVICES ADMINISTRATION

Adjudication 89001000113610@FEDIDCARD.GOV Logout

Name: GSA-EIGHT, CR
Birth Date: 1/1/1980
SSN: 111111158
Place of Birth: HERNDON, CT
Aliases:

Record Background Check Results [Submit OPM-FBI Background Check Request](#)

FBI/NCHC	APPROVED ▾	Date	08/12/2008
NACI Status	PENDING APPROVED REJECTED	Date	08/12/2008

Comments
TESTING

[Update](#) [Adjudicate](#) [Cancel](#)

 Digital Signature

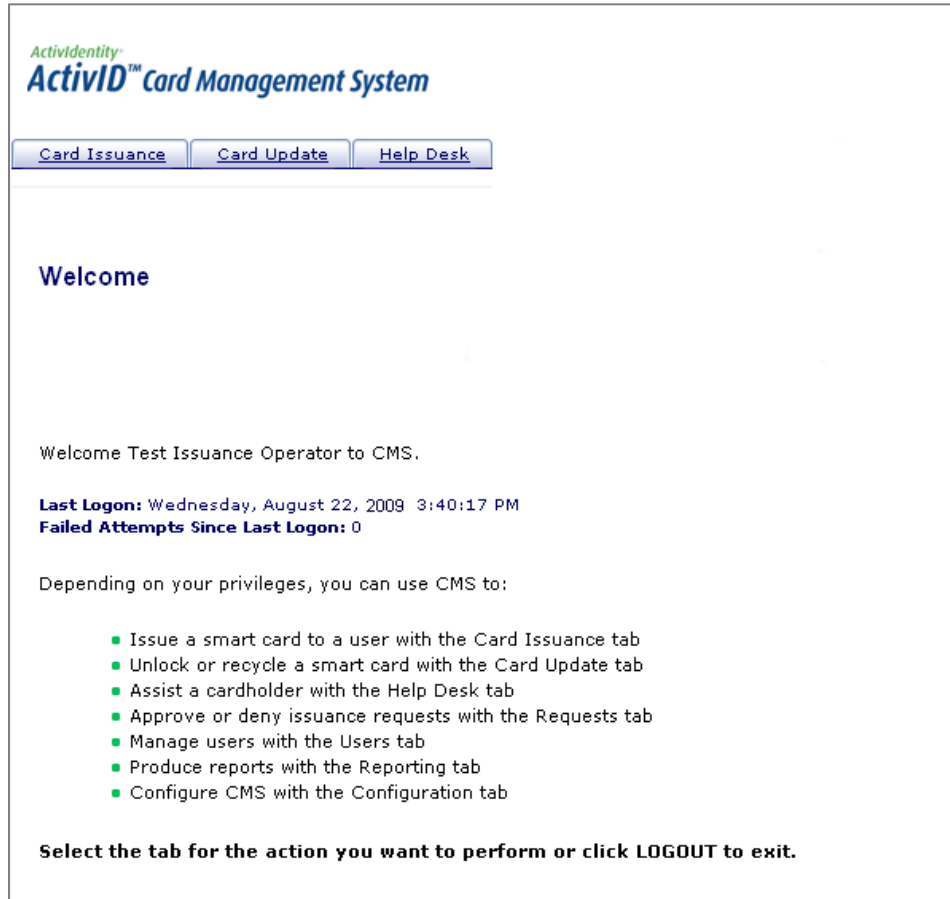
USAccess Credentialing Process

❖ Activator – Activates Credential (Attended Activation)

- Asks Applicant for ID and verifies identity
- Searches for Applicant's record
- Verifies the Applicant and record match
- Begins the personalization process
- Applicant's fingerprint templates are verified
- Applicant creates PIN
- Credential is personalized
- Applicant's fingerprint templates are verified again
- Applicant uses Credential and PIN to digitally sign the Privacy Act Statement.
- Applicant is now a Credential Holder

USAccess Credentialing Process

❖ Activator – Activates Credential



The screenshot shows the ActivID Card Management System interface. At the top, the logo "Actividentity™ ActivID™ Card Management System" is displayed. Below the logo are three buttons: "Card Issuance", "Card Update", and "Help Desk". The main content area starts with a "Welcome" heading, followed by a message: "Welcome Test Issuance Operator to CMS." Below this, the "Last Logon" is listed as "Wednesday, August 22, 2009 3:40:17 PM" and "Failed Attempts Since Last Logon" is 0. A section titled "Depending on your privileges, you can use CMS to:" contains a bulleted list of actions: "Issue a smart card to a user with the Card Issuance tab", "Unlock or recycle a smart card with the Card Update tab", "Assist a cardholder with the Help Desk tab", "Approve or deny issuance requests with the Requests tab", "Manage users with the Users tab", "Produce reports with the Reporting tab", and "Configure CMS with the Configuration tab". At the bottom, a instruction states: "Select the tab for the action you want to perform or click LOGOUT to exit."

Actividentity™
ActivID™ Card Management System

[Card Issuance](#) [Card Update](#) [Help Desk](#)

Welcome

Welcome Test Issuance Operator to CMS.

Last Logon: Wednesday, August 22, 2009 3:40:17 PM
Failed Attempts Since Last Logon: 0

Depending on your privileges, you can use CMS to:

- Issue a smart card to a user with the Card Issuance tab
- Unlock or recycle a smart card with the Card Update tab
- Assist a cardholder with the Help Desk tab
- Approve or deny issuance requests with the Requests tab
- Manage users with the Users tab
- Produce reports with the Reporting tab
- Configure CMS with the Configuration tab

Select the tab for the action you want to perform or click LOGOUT to exit.

USAccess Credentialing Process

❖ Activator – Performs Applicant Search

User Search

Search for users by: Last Name starting with: natendowmentmon*

From groups:

Available Groups

Selected Groups
National Endowment for the H

Move >

< Move

Search for:

☐ All users with a card

☐ All users

☒ All users without any card

User ID	First Name	Last Name	Email Address
0000005551	TESTER	NATENDOWMENTMONFIVE	NATENDOWMENTMONFIVE@NGC.COM
0000005550	TESTER	NATENDOWMENTMONFOUR	NATENDOWMENTMONFOUR@NGC.COM
0000005549	TESTER	NATENDOWMENTMONTHREE	NATENDOWMENTMONTHREE@NGC.COM

USAccess Credentialing Process

❖ Activator – Verifies Applicant Matches Record

Issuance to TESTER NATENDOWMENTMONTHREE

1. Review the user information below.

User ID: 0000005549
First Name: TESTER
Last Name: NATENDOWMENTMONTHREE
Email Address: NATENDOWMENTMONTHREE@NGC.COM
cn: TESTER NATENDOWMENTMONTHREE

Photo:



Image From File:

An issuance has been requested for TESTER NATENDOWMENTMONTHREE. You are about to execute this issuance request.

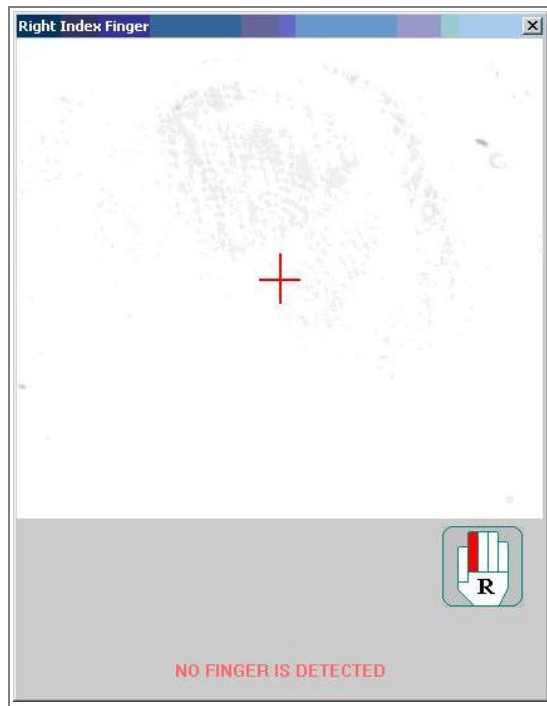
2. Select the action you want to perform: ☒ Local Issuance

3. Choose the smart card reader for issuance:

4. Insert the smart card to issue in the smart card reader and click Next.

USAccess Credentialing Process

❖ Activator – Applicant Verifies Fingerprint and Creates PIN



Issuance to **TESTER NATENDOWMENTMONTHREE**

Biometric authentication succeeded.

1. Select the card policy for the smart card:

2. Choose a PIN for the smart card:

Confirm the PIN:

3. Click Next to personalize the smart card.

USAccess Credentialing Process

❖ Activator – Credential is Personalized and Credential Holder Signs Privacy Act Statement

 General Services Administration

 EDS ASSURED

PRIVACY ACT STATEMENT

AUTHORITY: E.O. 9397.

PRINCIPAL PURPOSE(S): To collect social security number and other personal identifiers during the certification registration process, to ensure positive identification of the subscriber who signs this form.

ROUTINE USES: Information is used in the PIV registration process.

DISCLOSURE: Voluntary; however, failure to provide the information may result in denial of issuance of a token containing PKI private keys.

You have been authorized to receive one or more digital credentials (PKI certificates) associated with private and public key pairs contained on your PIV card. At a minimum, these key pairs enable you to electronically identify yourself for systems access. Additional key pairs may enable you to digitally sign documents and messages and perform encryption/decryption functions.

Upon pressing or clicking on the "I Agree" button, you will be asked to present the Personal Identification Number (PIN) that you selected just prior to the appearance of this acknowledgement form.

You are digitally signing this acknowledgement statement, which is legally binding, in lieu of a written signature.

ACKNOWLEDGEMENT OF RESPONSIBILITIES

First Name *	TEST	Last Name *	TREASREGISTRAR
Card Number *	20505000110700034378		

I acknowledge receiving my PIV card and will comply with the following obligations:

- I will accurately represent myself in all communications with the PIV issuing authorities, to include sponsor, authorizing official, enrollment officials, and issuance officials;
- I will comply with the instructions described to me today for selecting a Personal Identification Number (PIN) or other required method for controlling access to my private keys and will not disclose same to anyone, leave it where it might be observed, nor write it on the token itself;
- I will protect the contents of my PIV card at all times, by treating my PIV card as valuable personal property and keeping my PIN from disclosure as described above;
- I understand that if I receive key management (encryption/decryption) key pairs on my token, copies of the private keys have been provided to the key recovery database in case they need to be recovered; and
- I will immediately notify the appropriate authority upon suspicion of loss or compromise (e.g. suspected or known unauthorized use, misplacement, etc.) of my PIV card and/or disclosure of my PIN.
- Upon the termination of my relationship with the U.S. Government or upon demand by the appropriate authority, I will surrender the PIV card.

I Agree


USAccess Credentialing Process


❖ Security Officer Role

- Validates documents marked for more validation by registrar
- Reviews and clears Duplicates
- Suspend, Reactivate, Terminate Credentials
- Reissue/Reprint/Renewal
- Record Credentials destroyed
- Batch Import

USAccess Credentialing Process

❖ Security Officer Role – Reviews/clears Duplicates; Batch Import

**General Services Administration**



ROLE: AGENCY SECURITY OFFICER - GENERAL SERVICES ADMINISTRATION

Applicant Search47000000081778@fedidcard.gov Log

Search by*

☒ Lastname☐ Social Security No.

Lastname

~ or ~

Social Security No.

~ and ~

Birth Date

ID	Last Name	First Name	Birth Date	Social Security	Email	Status	
0000126138	DUPMORE	NGC	01/01/1980	xxx-xx-0101		REGISTERED	<input type="button" value="View Advanced"/>

Change Password?
Version 1.0.0.144

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USAccess Credentialing Process

❖ Security Officer Role – Document Validation

Security Officer Portal 47000000081778@

Search

Security Officer Utility Document Validation

Biographic Data Address Data Photo

Biographic Data

First Name * NGC

Middle Name * NMN

Last Name * DUPMORE

Suffix

Preferred Name

Birth Date * 1/1/1980

Social Security No. * xxx-xx-0101

Ethnicity ASIAN OR PACIFIC ISLANDER

Citizenship * UNITED STATES

Personal/Home Email

Other Email

Home Phone

Cell Phone

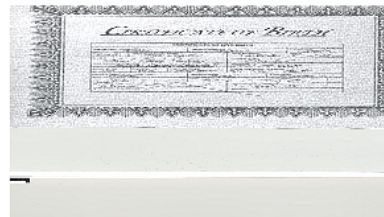
Document Icon Legend

- More Validation - Failed
- More Validation - Passed
- Valid - Passed
- Invalid - Passed
- Invalid - Failed
- More Validation - Not Authenticated
- Valid - Failed
- Valid - Not Authenticated
- Invalid - Not Authenticated

Document 1 Document 2

Document Image

Front Back



MORE VALIDATION REQUIRED

Document Information

Title BIRTH CERTIFICATE

Issuing Authority

State/Province NOT APPLICABLE

Number 353453

Expiration Date

☒ More Validation Required

Comments

USAccess Credentialing Process

❖ Security Officer Role

- Suspend, Reactivate, Terminate, Destroy
- Reissue/Reprint/Renewal

Security Officer Portal 47000000081778@fedidcard.gov Logo

Search

Security Officer Utility Document Validation

Card Actions Duplicate Check

Card Actions

Request Card Reissue/Renewal	Send Request
Request Card Reprint	Send Request

FMS USERTWENTYTWO
1/1/1980

PIV Card Serial Nbr	PIV Card Status	Sponsor Agency	Suspend	Reactivate	Terminate	Destroyed
	ISSUANCE REQUESTED	GENERAL SERVICES ADMINISTRATION			Terminate	

[Change Password?](#)
Version 1.0.0.144

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USAccess Credentialing Process

Questions?